

## MEETING MINUTES

Description	SAC Meeting
Place	Sycamore Lane Elementary School
Meeting date	November 24, 2025
Recorded By	Caitlyn Lovett

In Attendance
Lindsay Spence, Amanda Pashkoski, Shauna Boudreau, Caitlyn Lovett, Jo-Lynn Pettipas
Regrets: Tara Lynn Beaton
Absent:

Number	Item	Action
1	Call to order: 6:25pm  Establish quorum - we are not at quorum but not currently fully staffed as per SAC guidelines.	
2	Approve Agenda - Information session and setting details for next meeting	
3	Approve previous minutes	
4	Items for discussion and action  SAC Structure Overview <ul style="list-style-type: none"> <li>• Jo Lynn Pettipas voted into position</li> <li>• Run off vote for third member as there was a tie</li> <li>• Still searching for two community members</li> </ul> Spending: \$5 000 plus \$1 per student. Funds do not carry over. Principals manage the funds. Decisions are made during meetings. Spending must fit into three categories: <ul style="list-style-type: none"> <li>• Supporting SSP</li> <li>• Supporting policy development and implementation</li> </ul>	

	<ul style="list-style-type: none"> <li>• Covering SAC operational costs up to 20%</li> </ul> <ol style="list-style-type: none"> <li>1) Review bylaws       <ol style="list-style-type: none"> <li>a) We talk about SSP (literacy, math and well-being), SAC Conference, Safe Schools Policy, Healthy Schools Policy</li> </ol> </li> <li>2) Principals Report       <ol style="list-style-type: none"> <li>a) Literacy goal: writing. Teachers creating writing rubrics aligned with the new P-2 curriculum in lower elementary</li> <li>b) Math: computational fluency. Math support teacher with us from Sept-Dec, supporting classrooms with fact fluency.</li> <li>c) School Wellness: CYCP is doing the Little Spot of Emotion program with P-2; Counselor goes into 3-5 classes and does Kids in the Know program.</li> <li>d) SuperNova came into the school to present, and their focus is on STEM programming</li> <li>e) Monthly assemblies are based on our school rubric. Have done be responsible and be accountable so far. We purchased a better sound system. We had our Remembrance Day ceremony, bus evacuation and Halloween dance. Book fair is next week. Intermurals, tutoring, open library, 14 lunch clubs run monthly, open gym. Holiday concert and shoppe are upcoming.</li> </ol> </li> <li>3) Jo-Lynn will attend provincial SAC conference</li> </ol>	
5	Other items	
6	Next meeting: January 26, 2026 at 6pm (tentative)	
7	Motion to adjourn: 6:54pm	