

EXCEL REGISTRATION INFORMATION FOR 2023-2024:

EXCEL Registration is divided into two periods: (1) Early Registration for families with a child(ren) enrolled in the 2022-23 EXCEL Program by April 21, 2023 and (2) General Registration for families who **do not** have a child(ren) currently enrolled in the 2022-23 EXCEL Program. As usual, **all** families must re-register each year for the EXCEL program regardless of enrollment/wait list status. As in previous years, families may only submit an EXCEL application for the school(s) in which their child(ren) is registered for 2023-24. Enrollment for available spaces is based on date and time of application submission.

EARLY REGISTRATION

In order to be eligible for Early registration, families must have children enrolled in a 2022-23 EXCEL program by April 21st, 2023. Siblings of 2022-23 EXCEL participants who will be starting school in September 2023 are eligible to be enrolled during the Early Registration Period.

Using the most **updated version** of your web browser, please visit <https://ca.ezchildtrack.com/excel/parent>. Once you have reached the Parent Portal landing page, please enter your email address and password in the “Returning Parents Sign In” icon to access your account. If you do not remember your password or have not visited the parent portal, please click on the Sign Up button in the “Existing Parents Sign Up” icon and enter your Registered Email Address to receive a temporary password. Please do this prior to the Early Registration period to avoid a delay in the application process.

GENERAL REGISTRATION

Using the most **updated version** of your web browser, please visit <https://ca.ezchildtrack.com/excel/parent>. Once you have reached the Parent Portal landing page, click on the Register button in the “New Parents Open Account” icon to complete the online application.

EXCEL 2023-24 registration dates are as follows:

Program	EARLY REGISTRATION Dates	GENERAL REGISTRATION Dates
Unit #1	April 24 th (8am) to April 25 th (7:59am)	May 8 th at 8am to May 9 th at 7:59am
Unit #2	April 25 th (8am) to April 26 th (7:59am)	May 9 th at 8am to May 10 th at 7:59am
Unit #3	April 26 th (8am) to April 27 th (7:59am)	May 10 th at 8am to May 11 th at 7:59am
Unit #4	April 27 th (8am) to April 28 th (7:59am)	May 11 th at 8am to May 12 th at 7:59am
All Units	April 28 th (8am - 4pm) & May 1 st (8:00am) to May 5 (4pm)	May 12 th at 8am onward

Please note: Pre-primary students are eligible for registration at EXCEL schools where Pre-primary classes are on site.

EXCEL Programs are now divided into four units of schools. Please review the unit breakdown below to ensure that you register on the correct day for your school.

Registration for EXCEL 2023-24 Programs is based on school/grade as follows:

Unit #1

Astral Drive (PP-6)	Crichton Park (PP-6)	Ocean View (PP-3)
Bel Ayr (PP-6)	Dartmouth South (P-6)	Portland Estates (PP-6)
Bicentennial (PP-6)	George Bissett (PP-6)	RK Turner (PP-6)
Brookhouse (PP-6)	Hawthorn (PP-6)	Seaside (4-5)
Caldwell Road (PP-6)	Joseph Giles (PP-6)	South Woodside (PP-6)
Colby Village (PP-6)	Michael Wallace (PP-6)	
Colonel John Stuart (PP-6)	Mount Edward (PP-6)	

Unit #2

Ash Lee Jefferson (PP-5)	Holland Road (PP-5)	Ross Road (PP-6)
Caudle Park (PP-5)	Millwood (PP-5)	Sackville Heights (PP-5)
Cavalier Drive (PP-5)	O'Connell Drive (PP-6)	Shannon Park (PP-6)
Dutch Settlement (PP-6)	Oldfield (PP-5)	Smokey Drive (PP-5)
Harry R. Hamilton (PP-5)	Oyster Pond (PP-6)	Sycamore Lane (PP-5)
Hillside Park (PP-5)	Porters Lake (PP-6)	

Unit #3

BLT Jr. (PP-1)	Hammonds Plains (PP-5)	Sunnyside Eaglewood (P-5)
BLT Sr. (2-5)	Kingswood (PP-5)	Sunnyside Fort Sackville (PP-1)
Basinview Drive (PP-5)	Rocky Lake (6)	Tantallon Jr. (PP-1)
Beaver Bank Kinsac (PP-5)	Sambro (PP-5)	Tantallon Sr. (2-5)
Beaver Bank Monarch (PP-5)	Shatford (PP-6)	Waverley Memorial (PP-5)
Broad Street (PP-6)	St. Margaret's Bay (PP-5)	

Unit #4

Bedford South (P-5)	J.W. MacLeod Main (PP-4)	Sir Charles Tupper (PP-6)
Burton Ettinger (P-6)	LeMarchant-St. Thomas (P-6)	Springvale (PP-6)
Elizabeth Sutherland (PP-6)	Oxford (PP-6)	St. Joseph's-Alexander McKay (PP-6)
Grosvenor-Wentworth (PP-6)	Park West (PP-6)	St. Stephen's (PP-6)
Harrietsfield (PP-5)	Rockingham (P-6)	Westmount (PP-6)
J.W. MacLeod Fleming Tower (P-2)	Saint Mary's (P-6)	William King (PP-5)

If you have questions, detailed information on the registration process and online application instructions are available on the EXCEL Registration page of the HRCE website (https://www.hrce.ca/excel_registration) or you can contact the EXCEL Registrar's Office as follows:

Kimberly Lozon: 902-464-2000 ext. 2787; excelregistrar@hrce.ca

Gail Hartling: 902-464-2000 ext. 2236; excel@hrce.ca